**Manali Kapur**

Emp. Code #: 6580

Date: 15-April, 2013

**Dear Manali,**

In appreciation of your capabilities, commitment and performance, we are pleased to inform that your salary has been revised with effect from **01-April, 2013**. The break-up of the revised salary (in INR) is as under:

|  |  |
| --- | --- |
| Basic | 8800.00 - P.M. |
| HRA | 4400.00 - P.M. |
| Special Personal Allowance | 5550.00 - P.M. |
| LTA | 1000.00 - P.M. |
| Communication Expenses | 1000.00 - P.M. |
| Medical | 1250.00 - P.M. |
| Total | 22,000.00 - P.M. |

For computation of the above, the year considered will be financial year. Tax liability, if any will be to the employee’s account.

Management appreciates your continued services and commitment towards organizational success.

Other terms and conditions of your appointment will remain unchanged and will be as per your Appointment Letter and any subsequent changes notified by the management.

For: **Primologic Systems Pvt. Ltd.**

**Vijendra Pal**

Manager – Human Resources

Cc: Personal File